

Commissioners

Bill Bryant
Chair and President
John Creighton
Patricia Davis
Lloyd Hara
Gael Tarleton



Tay Yoshitani
Chief Executive Officer

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An audio of the meeting proceedings and meeting materials are available on the Port of Seattle web site -

<http://www.portseattle.org/about/organization/commission/commission.shtml>

(The approximate point in the audio recording for the specific item is identified by minutes and seconds; example: 01:30.)

**APPROVED MINUTES
COMMISSION REGULAR MEETING APRIL 28, 2009**

The Port of Seattle Commission met in a special meeting at 12:00 p.m., Tuesday, April 28, 2009 in the International Conference Center, Airport Office Building, Seattle-Tacoma International Airport, Seattle, WA. Commissioners Bryant, Creighton, Davis, Hara and Tarleton were present.

1. CALL TO ORDER

The special meeting was called to order at 12:15 p.m. by Bill Bryant, Chair and President.

2. EXECUTIVE SESSION pursuant to RCW 42.30.110

The regular meeting was immediately recessed to an executive session to discuss Legal Risk issues for approximately forty-five minutes and reconvened to public session.

PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

None.

4. SPECIAL ORDER OF BUSINESS

(00:01:00) Fly Quiet Incentive Program – Announcement of Airline Winners

Presentation document: Commission agenda [memorandum](#) dated April 23, 2009 from Stan Shepherd, Manager, Aviation Noise Programs

Presenter: Heather Connolly, Noise Program Manager

Ms. Connolly provided background of the 'Fly Quiet Incentive Program, which was developed in 2003 to enhance Port noise mitigation programs. The winners of the 2009 awards were announced as follows:

- 1st Place for Passenger Airlines – Virgin America
- Honorable Mention for Passenger Airlines – Air Canada Jazz
- 1st Place for Cargo Airlines – Federal Express

Plaques were presented by Commissioner Bryant to staff from the winning airlines, and there was a photo opportunity for recipients and Commissioners.

5. UNANIMOUS CONSENT CALENDAR

- a. (00:05:51) Authorization for the Chief Executive Officer to execute all documents necessary to remove deed restrictions on the Riverside Property no longer required under RCW Chapter 53.25**

Request document: Commission agenda [memorandum](#) and [map](#) dated April 22, 2009 from Joe McWilliams, Managing Director, Real Estate

Motion for approval of Item 5a – Davis

Second – Creighton

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara, Tarleton (5)

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- a. (00:06:55) Authorization for the Chief Executive Officer to advertise for construction bids, award the contract and construct the Fire Piping Upgrades Main Terminal Project at Seattle-Tacoma International Airport, for an additional amount of \$1,288,500 and a total project cost of \$1,450,000.**

Request document: Commission agenda [memorandum](#) dated April 1, 2009 from Richard Ottele, General Manager, Aviation Facilities and Infrastructure and Robert F. Riley, Director, Airport Capital Improvement Program

Presenters: Mr. Ottele and Joe Nessel, Capital Project Manager

Motion for approval of Item 6a – Tarleton

Second – Hara

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara, Tarleton (5)

- b. (00:11:54) Authorization for the Chief Executive Officer to advertise for construction bids and to award contracts and employ Port crews and construct the Industrial Wastewater System (IWS) Hydraulics Improvements Project at Seattle-Tacoma International Airport for additional funding of \$1,185,000 and a total project cost of \$31,839,696.**

Request document: Commission agenda [memorandum](#) dated April 9, 2009 from Richard Ottele, General Manager, Aviation Facilities and Infrastructure and Bob Riley, Director, Airport Capital Improvement Program

Presenters: Mr. Ottele and Mr. Riley

Motion for approval of Item 6b – Davis

Second – Creighton

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara, Tarleton (5)

- c. (00:15:30) Authorization for the Chief Executive Officer to re-program previously authorized funding and spend up to \$310,000 toward the design, acquisition and installation of artwork, designs and enhancements at the Smith Cove Cruise Terminal.**

Request document: Commission agenda [memorandum](#) dated April 22, 2009 from Charles Sheldon, Managing Director, Seaport Division and Ralph Graves, Managing Director, Capital Development Division

Presenter: Mr. Sheldon

Prior to his presentation, Mr. Sheldon informed the Commission of the successful opening, April 24, of the Smith Cove Cruise Terminal.

Mr. Sheldon recognized that art for the Terminal has not yet been selected, and that staff will consult with the Art Oversight Committee first in accordance with the Port's Art Guidelines. He noted that the intent would be to have the art installed by 2011, the Port's hundred-year anniversary.

Speaking on behalf of the Art Oversight Committee, Commissioner Davis commented that it would be good to see how this initial cruise season proceeds regarding flows of passengers and baggage before making a decision on the art.

Following discussion, it was clarified that once recommendations of artwork were formalized, staff would return to the Commission with a review of those recommendations.

Commissioner Bryant stated his belief that deciding on the artwork for the terminal is an incredible opportunity to reach out to many of the Salish tribes and include them in this project, and that he hopes the Oversight Committee takes that into account in the development of the plan

Motion for approval of Item 6c: Hara

Second: Creighton

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara, Tarleton (5)

- d. (00:30:57) Resolution No. [3616](#), First Reading. Authorizing the Chief Executive Officer to establish and implement a small works roster program and process to award public works contracts, including a Limited Public Work roster, in compliance with RCW 39.04.155, RCW 53.08.120 and Resolution No. 3605.**

Request document: Commission agenda [memorandum](#) dated April 22, 2009 and resolution from Ralph Graves, Managing Director, Capital Development Division and Nora Huey, Director, Central Procurement Office

Presenter: Ms. Huey

Ms. Huey commented that the proposed resolution would allow staff to continue proceed with the small works program and also move forward with a limited public works roster, which would apply to contracts less than \$35,000, allowing the soliciting of bids from small businesses.

Commissioner Hara commented on section 6b of the proposed resolution and the need for open competition. He suggested that there is not a need for the alternative language stating that quotations be invited from at least five contractors in a category; and rather just keep the language that states quotations may be invited from all contractors in the appropriate category or categories.

CEO Yoshitani, agreed with Commissioner Hara's suggestion, which would be taking a more conservative approach, and then review the policy after one year of its implementation.

Following further discussion, the following modification to the proposed resolution was suggested:

Within section 6b, the second and third sentences be deleted, and that the language for the final resolution read: "Quotations may be invited from all contractors in the appropriate category or categories."

Motion for approval of Resolution No. 3616, First Reading, as modified – Creighton

Second – Tarleton

Motion carried by the following vote:

In Favor: Bryant, Creighton, Davis, Hara, Tarleton (5)

7. STAFF BRIEFINGS

None.

8. NEW BUSINESS

Commissioner Davis asked that there be a recognition of Port awards at an upcoming meeting.

Commissioner Davis commented on her attendance on the Environmental Earth Day event recently held at the Airport.

9. POLICY ROUNDTABLES

None.

10. ADJOURNMENT

The special meeting was adjourned at 2:00 p.m.

(A digital recording of the meeting is available on the Port's website.)

Lloyd Hara
Secretary